**GENERAL NOTES RELATED TO THE USE OF THE TEMPLATE**

1. Comments in red are for guidance only, and you should delete them from your final submission.

2. Refer to the [guidelines for writing Engineering reports](http://www.eng.monash.edu.au/current-students/download/guidelines-writing-reports.pdf).

3. Use the decimal point numbering system as shown on page 3 of the aforementioned reference.

3. You can develop the sections of this document as separate Word documents, and [merge](https://support.microsoft.com/en-us/kb/2665750) them into the template before uploading to the appropriate submission folder on Moodle.

4. There is no need for every group member to upload the final submission; only the group leader needs to do that.

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