



English Readiness
Test
Feedback

QUESTION 1:

Explain what you hope to achieve in your career once you have graduated from your engineering degree at EIT

400-500 words (1 typed page- single spaced)

You will be marked on:

- **Structure** – the presentation of information and the logical order of ideas.
- **Clarity** – the effective communication of relevant ideas.
- **Accuracy** – the correct use of the English language including punctuation and vocabulary.

What are the key words?

Key word

- Explain
- Hope to achieve
- Once graduated
- Engineering Degree

What they require

- Make (an idea or situation) clear to someone by describing it in more detail or revealing relevant facts
- Your dreams
- The future
- Only in this specific area

QUESTION 2:

Write to the manager of a local engineering company requesting a three-month internship.

250-300 words (1/2 to 1 typed page - single spaced)

Key words

- Write a request – the format is going to be a letter
- To the manager
- Local engineering company
- Three month internship

Writing a letter

- **Use the correct format.**

Writing your letter correctly and in a professional format will give a positive first impression.



Your full address

25 Power Street
East Perth
6000

Company Address

Coastal Engineering
428 Rigby Road
Kwinana
6010

Date

3rd March 2020

Salutation

Dear Mr/Ms Radebe
Dear Sir / Madame

Subject line

RE : Request for three-month internship



Dear Internship Coordinator

Hi



Introduction

Who you are
Your request
Your reason/s

Establish a connection
Keep it short
It is a course requirement

The Body

This will contain more specific information about your request

- * Any previous relevant experience
- * Your attributes - hard working, reliable, willing to learn,
- * What you could offer the company
- * What you hope to gain from this internship
- * be direct and thorough but brief.

Conclusion

Thank you/Gratitude
Thank you for taking the time to read my application and consider me for your internship programme.
I look forward to hearing from you / your response / your reply.
Please let me know if you require any further information.

Closing salutation

"Sincerely," or "Kind regards"

Your name
Your email and contact number

Academic Session - English Readiness Test Feedback

Question 1

Most of the students wrote about why they chose to study at IET and what it has to offer them. This was then linked to why the students thought that they would have good jobs in the future.

Question 2

Several students did not know the format of the letter required.

Several did not use any closing salutation in their letter.

Several students only asked for a three-month internship. They did not state what they had to offer the company i.e. skills, personal attributes etc.

General

Most students did not use articles.

The incorrect tense was a common occurrence.

A few students did not use a capital letter at the beginning of a sentence.

A few did not have correct sentence structure.